

Snape Parish Council

NOTICE OF MEETING

Members are duly summoned to attend the Annual Meeting of the Council to be held on Tuesday 27th May 2025 in the Village Hall at 7.00pm at which time members of the public are cordially invited to attend.

Consideration of Reports by the District Councillors & County Councillor

Contributions by Members of the Public

Members of the public are invited to comment on any agenda item or any other matter concerning them and/or the parish with further comment during the remainder of the meeting only being allowed at the Chair's discretion.

AGENDA

- 1. Election of Chair for 2025/26 and signing of the Declaration of the Chair's Acceptance**
- 2. Election of Vice-Chair for 2025/26 and signing of the Declaration of Vice-Chair's Acceptance**
- 3. Apologies and Approval of Absences**
- 4. Declarations of Pecuniary or Non-Pecuniary Interests by Members**
- 5. Applications for dispensation**
- 6. Approval of minutes from Parish Council meeting on the 18 March 2025.**
- 7. Matters arising from the meeting on the 18 March 2025.**
 - 7.1 Power projects – ACTION: Updates
 - 7.2 Traffic calming – ACTION: Cllr Graham to follow up parking issues.
 - 7.3 Website Accessibility – ACTION: To place on the next agenda.
 - 7.4 20's Plenty – ACTION: Cllr McKenna to raise again with Andrew Reid and Katie Graham what their views are on 20's plenty.
 - 7.5 Allotments – ACTION: Update from Cllr Norman/Cllr Richards. Cllr Norman to send through the project costing sheet to the Clerk.
 - 7.6 Housing needs – ACTION: Cllr Beach - update
 - 7.7 Community Self Help – ACTION: Clerk to send a copy of the invoice for signage to SCC.
 - 7.8 Post Box – ACTION: Cllr Norman to look at a pathway to the post box and ascertain any costs involved.
 - 7.9 Boardwalk – ACTION: Cllr McDonald to update the PC.

- 7.10 Ebb & Flow – ACTION: Cllr Richards to invite representatives to join a PC meeting.
- 7.11 Church Common Footpath – ACTION: Clerk to request new footpath signage from SCC.
- 7.12 Cost of grass cutting on the playing field – ACTION: Cllr Richards to write to Vertas regarding a review of the grass cutting.
- 7.13 School Bus – ACTION: Cllr Newstead to speak with the school and the bus company and report back to the PC.
- 7.14 Public Transport to and from Snape – ACTION: Cllr Newstead to complete the necessary forms for ESC.

8. Consideration of Planning Applications & Decision Notices

DC/25/0426/OUT – 7 Church Road, Snape, IP17 1SZ

Outline Application (Some Matters Reserved) – Construction a detached bungalow.

DC/25/1551/FUL – Valley Farm, Farnham Road, Snape, IP17 1QH

Alteration and extension to existing garage store to form a wheelchair accessible annex to the existing house.

DC/25/1877/VOC – Stacumny Lodge, Priory Road, Snape, IP17 1SD

Variation of Condition No. 2 of DC/24/3582/FUL - Conversion of integral garage with first floor extension over. New entrance gates with brick walls, car port, green house and shed - move the greenhouse to the opposite side of the front garden to provide it with better all round sunlight.

Notifications

9. Finance

- (a) Review and Authorisation of payments
- (b) Budget to approve allocation of funds
- (c) To note the end of year accounts
- (d) To approve the AGAR form
- (e) Cost of grass cutting on the playing field

10. Parish Council Business

- (a) Alde & Ore Flood Defence – update from Cllr Beach
- (b) Co-option and resignation of a Councillor
- (c) To re-adopt the new model Standing Orders, new model Financial Regulations, and the Financial Risk Assessment
- (d) Email addresses – change to ‘gov.uk’.
- (e) Snape Village Hall – Cllr McKenna
- (f) Councillor vacancies and recruitment – Cllr Rainger
- (g) Tour of Britain
- (h) Temporary distribution of responsibilities/portfolios
- (i) ‘gov.uk’ email addresses

11. Correspondence

- (a) Pryor Close – parking
- (b) A1094 – residents comments regarding the proposed work

12. Matters for Consideration at the Snape Parish Council Meeting on 22 July 2025

13. Dates of the Next Meeting

- (a) Tuesday 24 June 2025 (urgent items only)
- (b) Tuesday 22 July 2025
- (c) Tuesday 26 August 2025 (urgent items only)

Marie Backhouse, Parish Clerk

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21 May 2025