

Snape Parish Council

Minutes of the Extraordinary Meeting held on Tuesday 30 April 2024 at 6.00pm In Snape Village Hall.

Present: Cllr Paul Richards, Cllr Russ Rainger, Cllr Maria Norman,
Cllr Georgina Lock, Cllr Dave Norman, Cllr Graham Farrant and Cllr Tim Beach.

Attendance: 0 members of the public.

Contributions by Members of the Public

None

MINUTES

1 Apologies and Approval of Absences

Cllr McDonald, Cllr McKenna and the Clerk.

2 Declarations of Pecuniary or Non-Pecuniary Interests by Member

None

3 Applications for Dispensation

None

4 Parish Council Business

To discuss and agree a budget arrangement under which the Chair and Clerk to the Parish Council can commit up to £1000 on fees for professional services in emergency or urgent circumstances with a further agreement that this can be increased to £3000 on notice to members of the Parish Council.

Cllr Richards commented that this financial decision doesn't relate to any specific item. Please see the suggested resolution as the PC may require professional advice. The Standing Orders state that an expenditure of £100 is permitted by the Clerk or the Chair. The small paragraph below would allow some advice, this would commission the first stage, then discussion with the Council could take place as to further expenditure. £800 is currently in the budget for use on professional fees.

Cllr Rainger said that at the moment this is a two person expenditure authorisation, maybe this could be 2 of 3 people.

Cllr Farrant said it could be 2 of 4 people, The Chair, Vice-Chair, Cllr McKenna and the Clerk.

Cllr M Norman asked if the PC was voting for a £1000 and an additional £3,000.

Cllr Richard confirmed that the PC was voting for just an initial £1,000 without returning to another PC meeting for authorisation. This advice may be very important.

Cllr Farrant said that as the PC meets every two months, it does make it difficult to approve expenditure.

Cllr Rainger said that this could be a significant amount of money from the budget.

Cllr Beach said that any advice from a professional may require payment up front.

“Snape Parish Council resolves to authorise the Clerk and Chair of the Council (or the Vice Chair or a Member of the Finance Committee), in accordance with paragraph 4.1 and 4.2 of the Council's Financial Regulations, to commit up to £1000 on fees for professional advice in emergency or urgent circumstances and further resolves that with notice given to members this could in very exceptional circumstances this could be increased to £3000.”

Moved Cllr Beach.

Seconded Cllr Rainger.

Agreed by all the Councillors in attendance.

Cllr Richards reminded the Councillors that the Annual Parish Meeting would be taking place on the 28th May, this would be followed by the Annual Meeting.

Cllr Beach confirmed that Charles Bloomfield would be speaking at the APM. This will provide a good update on the positions of the work so far undertaken by the Alde & Ore.

5. Date of the Next Meeting

Tuesday 28th May APM & AM

Tuesday 25th June (Urgent items only)

Tuesday 23rd July

Meeting Closed – 6.15pm.

Marie Backhouse, Parish Clerk

snapec.clerk@gmail.com 30 April 2024