

Snape Parish Council

NOTICE OF MEETING

Members are duly summoned to attend the Meeting of the Council to be held on Tuesday 23rd July 2024 in the Village Hall at 7.00pm at which time members of the public are cordially invited to attend.

Consideration of Reports by the District Councillors & County Councillor

Contributions by Members of the Public

Members of the public are invited to comment on any agenda item or any other matter concerning them and/or the parish with further comment during the remainder of the meeting only being allowed at the Chair's discretion.

AGENDA

1. **Apologies and Approval of Absences**
2. **Declarations of Pecuniary or Non-Pecuniary Interests by Members**
3. **Applications for dispensation**
4. **Approval of minutes from Parish Council meeting on the 28 May 2024.**
5. **Matters arising from the meeting on the 28 May 2024.**
 - 5.1 Power projects – ACTION: Updates from Cllr Beach
 - 5.2 Traffic calming – ACTION: Cllr M Norman to take photos of the car in the layby and report to the enforcement team.
 - 5.3 Website Accessibility – ACTION: To place on the next agenda.
 - 5.4 20's Plenty – ACTION: Cllr McKenna to monitor the campaign and place on the next agenda.
 - 5.5 Allotments – ACTION: Update from Cllr Norman.
 - 5.6 Housing needs – ACTION: Cllr Beach - update
 - 5.7 Bus Shelter – ACTION: Cllr Farrant to assess the quote for the bus shelter repairs and accept of the additional cost is less than £250.
 - 5.8 Grass Verges – ACTION: Updates/Community Self Help
6. **Consideration of Planning Applications & Decision Notices**
 - DC/24/2263/FUL – Valley Farm, Farnham Road, Snape, IP17 1QH**
Conversion of a former dairy to form 4 no holiday lets, with parking and solar canopy (revisions to withdrawn application DC/24/0715/FUL).

7. Finance

- (a) Review and Authorisation of payments
- (b) Quarterly accounts & bank reconciliation
- (c) Internal Audit report – to note

8. Parish Council Business

- (a) Alde & Ore Flood Defence – update from Cllr Beach
- (b) Boardwalk to the Maltings – Cllr Beach
- (c) Adoption of the GDPR – Privacy Notice, Data retention, Data breach, Subject access policy and template.
- (d) Post box on the village green – Cllr M Norman
- (e) Zip Wire – Cllr Beach (update)
- (f) VE Day celebration 2025 – Cllr Beach

9. Correspondence

- (a) Citizens Advice Bureau – request for a donation

10. Matters for Consideration at the Snape Parish Council Meeting on 24 September 2024

11. Dates of the Next Meeting

- (a) Tuesday 27 August 2024 (Urgent items only)
- (b) Tuesday 24 September 2024
- (c) Tuesday 22 October 2024 (urgent items only)

Marie Backhouse, Parish Clerk

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16 July 2024