Snape Parish Council

 Minutes of the virtual Parish Council Meeting held on

Tuesday 14 July 2020 at 19.00.

**Present:** Cllr Tim Beach (Chair) Cllr Russ Rainger (Vice-Chair),

Cllr Bill Hough, Cllr Maria Norman, Cllr Graham Farrant,

Cllr Helen Stuart, Cllr Paul Richards and Cllr Georgina Lock.

**Attendance**: 1 member of the public.

1. **Apologies and Approval of Absences**

Cllr Meffan, Cllr Allfrey & Marie Backhouse, Parish Clerk. Cllr Farrant proposed that we accept the apologies, this was seconded by Cllr Norman and agreed by all.

1. **Declarations** **of Pecuniary or Non-Pecuniary Interests by Members**

None

1. **Applications for Dispensation**

None

1. **Approval of Minutes of the Previous Meeting on 23 June 2020.**

Cllr Norman proposed that the minutes of the 23 June be accepted as a true record, this was seconded by Cllr Lock and agreed by all.

1. **Matters arising from the Previous Meeting on 23 June 2020.**

Cllr Norman asked what is happening with the maps of the dog poo bins.

Cllr Beach commented that everyone received a copy of the dog bins. Thank you, Cllr Farrant, for completing this. Copies of the map will be placed on the website and the noticeboards.

Cllr Norman asked if copies should be placed on the footpaths.

It was agreed by all to place the maps on the website and noticeboards.

Cllr Norman mentioned that she had been to the playing field to look and see if a grass verge may be left longer, for wildlife. It was suggested that the alongside the road coming into the village would be a good idea.

Cllr Beach said that ESC should be informed of the idea for a wildlife verge.

Andrew Reid said that the verge may not belong to ESC it may belong to SCC. He is in favour of this and if the grass is allowed to grow longer it may create a traffic calming effect. SCC would be very keen to work with the PC about creating road side reserves, although safety issues must be considered.

It was agreed that Cllr Beach should contact ESC.

Cllr Beach confirmed that he is waiting to send the previously circulated letter re Quiet Lanes. SCC are talking about the Quiet Lanes scheme becoming county wide.

Andrew Reid commented that SCC are looking to fund the scheme, currently finalising to see how this can be made available to other areas and a decision is imminent.

Cllr Beach reported that the PC is keen to help promote the wider Quiet Lanes scheme and it was agreed to await the SCC decision on funding.

1. **Consideration of Reports from District Councillors and County Councillors.**

Andrew Reid commented that a report had been sent to the Clerk for circulation.

Covid-19 is keeping SCC very busy, the Cabinet meets daily, responding to new Government guidelines. SCC has currently spent around £65m of which the Government has given £30m. SCC has been quite careful and had some reserves, but this money is now being spent.

SCC is ready to deal with further outbreaks of Covid on a regional basis. There is a control plan in place. £2.8m has been received from the Government to help support this. The group consists of the Police, NHS etc to work together.

PPE is being provided to all care homes; no care home has completely run out.

The concessionary bus travel has now returned to after 9.30. Looking after the vulnerable remains an important task.

Sizewell C – 56,000 pages of information to be worked through to give a better understanding of what is happening. There is to be a forum at the end of the month, which people may attend, officers will give a view of what information is still outstanding and what items have been dealt with. There are gaps in the documents, where answers have not been given. ESC and SCC are statutory consultees, but they may not have the same views.

Cllr Beach commented that there is a joint letter as an item on the agenda, the PC will continue to exercise the views on Sizewell.

Cllr Hough asked if the cancellation with China and the 5G will have an impact on Sizewell.

Andrew Reid said that yes this could have an impact as China is involved with Sizewell.

Cllr Beach commented that in February the PC contacted Mark Nicholls concerning the B1069 and possible traffic calming, this needs to be resurrected.

Cllr Stuart thanked Andrew Reid for his donation towards the water pump on the allotments.

Andrew Reid left the meeting at 7.30pm

1. **Contributions by Members of the Public**

None

1. **Planning Applications & Decision Notices.**

None

1. **Finance**

a) Authorisation of payments up to 14 July 2020, approved and agreed.

SALC - £234, G Whiting - £210 and Barry Smith Suffolk Building Ltd - £6,234. Total £6,678.

The authorisation of payments was proposed by Cllr Norman and seconded by Cllr Hough and agreed by all.

b) Cllr Norman proposed that we accept the quarterly accounts to 30/06/20 this was seconded by Cllr Richards and agreed by all.

1. **Parish council Business**
2. Code of Conduct Consultation – SALC

Cllr Beach reported that he had read the proposed Code of Conduct, he was not able to see any significant changes

Cllr Rainger commented that there are talks at SALC regarding the proposed document.

Cllr Beach said that there seem to be sanctions if people breach the Code of Conduct, also Cllrs may be suspended for 6 months if they breach the Code of Conduct.

Cllr Beech to contact SALC/NALC and report that SPC would adopt the new Code of Conduct.

1. To re-adopt the Privacy Notice

Cllr Hough proposed that the Council should re-adopt the Privacy Notice, this was seconded by Cllr Rainger and agreed by all.

1. To adopt the Donations Policy, Data Retention Policy and the Data Breach Policy

Cllr Stuart proposed that the Council should adopt the Data Retention Policy and the Data Breach Policy as recommended by SALC, this was seconded by Cllr Richards and agreed by all.

Cllr Beach commented that the Donations Policy was to clarify what the PC can give in way of donations. S137 enables the PC to donate around £5,000 per year.

Cllr Lock proposed that the Council adopts the Donation Policy, this was seconded by Cllr Hough and agreed by all.

Cllr Beach reported that the back dating of donations would not happen, having looked through the paperwork, neither the Church nor the Village Hall was placed in the budget until this year.

Cllr Lock proposed that the Council give a donation of £250 to the Church and £200 to the Village Hall, this was seconded by Cllr Stuart and agreed by all.

1. Foxhall Re-cycling Centre

Cllr Rainger reported that this is a consultation being led by SCC to change the recycling centre at Foxhall to provide a drive through system with a longer road. The concern for SPC was the potential loss of the site at Leiston. Having spoken with Mr Hicks, he assured that the site at Leiston would remain and is not under threat. The PC should support a possible enhancement on the Leiston site.

1. Joint letter re power projects

Cllr Beach reported that a draft letter has been presented to Councils, 20 PC’s have already agreed to signing this letter, would SPC consider signing the letter.

Cllr Rainger commented that we need to clarify that SPC are not signing up to the letter, SPC are producing the letter which others are signing up to.

It was agreed by all the Councillors for SPC to sign the letter.

Cllr Richards asked if the PC should write a separate letter asking why the Sizewell Bus Tour with the documents is not coming to Snape.

Cllr Rainger reported that the bus seems to be going where work has been proposed. If anyone is unable to visit the bus, a laptop may be loaned with the documents on for people to see.

It was agreed that Cllr Richards should draft a letter and circulate to all Cllrs for approval.

Cllr Richards and Cllr Lock agreed to participate in a Zoom meeting with neighbouring parishes being set up by SCC and ESC.

1. **Correspondence**

Saxonfields – Cllr Beach thanked Cllr Farrant for completing some research into this.

Cllr Farrant reported that the PC had received some correspondence from residents of Saxonfields regarding the new Nursery building at the School. SCC organised the planning application, ESC and SPC are just consultees. The report produced shows some dates and information.

Cllr Hough asked if they considered the comments from the residents during the planning process. The design should have been considered.

Cllr Stuart said that the previous building did not have such a high-pitched roof.

Cllr Farrant commented that as this is a minor development there is no need to consult with neighbours although there was a hand delivered letter passed to all the residents of Saxonfields. There is however, no right to view or change of value of property.

Cllr Beach suggested that the PC writes a letter to the residents stating our regret for the distress caused but the PC has no authority in respect of planning applications we are just consultees, and that they should contact SCC for further assistance. It was agreed that a letter should be drafted and circulated to all Cllrs for approval before sending to residents.

Stickers for Wheelie Bins – Cllr Rainger reported that the price of the stickers is £16 for a pack of 12. It was agreed to buy one pack of each design (2 designs), at a total of £32.

Community Speedwatch – Cllr Beach reported that the Speedwatch is now running again. More volunteers are needed to keep this running. Any volunteers would be required to attend training.

1. **For consideration at the Virtual Meeting on 11 August 2020 at 7pm.**

 **15 Dates of the Next Meeting**

11 August 2020 7pm

22 September 2020 7pm

Meeting Closed – 20.10.

Marie Backhouse, Parish Clerk

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14 July 2020 Minutes written using a combination of Zoom recording and notes made by a Councillor.